### QUEENSLAND RACE WALKING CLUB INC.

Reference to one gender includes each other gender.

The singular includes the plural and the plural includes the singular.

### NAME

1. The name of the incorporated association shall be Queensland Race Walking Club Inc., otherwise known as Race Walking Queensland (in these Rules called "the Association").

### **OBJECTS**

- 2. The objects for which the Association is established are:-
  - (1) To become a member of the Queensland Athletic Association Limited;
  - (2) To promote athletics, and in particular race walking, as set out in the Memorandum and Articles of Association of the Queensland Athletic Association Limited by establishing and maintaining facilities and services as are calculated to be appropriate to the practice and competition of athletics;
  - (3) To establish and maintain cordial relations with other sporting bodies

### **POWERS**

- 3. Solely for the purpose of carrying out the aforesaid objects and not otherwise the powers of the Association are:-
  - (1) To subscribe to, become a member of and co-operate with any other association, club or organisation, whether incorporated or not, whose objects are altogether or in part similar to those of the Association provided that such body is constrained in the same manner as the Association is by Rule 27(10);
  - (2) To buy, sell and deal in all kinds of articles, commodities and provisions, both liquid and solid, for the members of the Association or persons frequenting the Association's premises;
  - (3) To purchase, or acquire in any lawful way, lands, buildings or property, rights or privileges to further the objects of the Association;
  - (4) To enter into any arrangements with any Government or Authority for the benefit of the Association;
  - (5) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purposes of the Association;
  - (6) To remunerate any person or body corporate for services rendered, or to be rendered in the furtherance of the Association's objects;
  - (7) To invest and deal with the money of the Association not immediately required in such manner as may from time to time be thought fit;
  - (8) To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate;
  - (9) In furtherance of the objects of the Association to lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate;
  - (10) To borrow or raise money either alone or jointly with any other person or legal entity in such manner as may be thought proper and to purchase, redeem or pay-off any such securities or arrangements;
  - (11) In furtherance of the objects of the Association to sell, improve, manage, develop exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Association;
  - (12) To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the Association but subject always to the proviso in sub-rule (4);
  - (13) To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association, in the shape of donations, annual subscriptions or otherwise;
  - (14) To print and publish any newspapers, periodicals, books or leaflets that the Association may think desirable for the promotion of its objects;

- (15) To amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the Association and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as that imposed upon the Association under or by virtue of Rule 27 (10);
- (16) To purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated associations with which the Association is authorised to amalgamate;
- (17) In furtherance of the objects of the Association to transfer all or any part of the property, assets, liabilities and engagements of the Association to any one or more of the incorporated associations with which the Association is authorised to amalgamate;
- (18) To make donations for patriotic, charitable or community purposes;
- (19) To co-opt the services of any member of the Association or any other suitable person to act in an advisory capacity;
- (20) To make such Rules as are necessary for the proper conduct of the Association;
- (21) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association.

## **CLASSES OF MEMBERS**

- 4. (1) The membership of the Association shall consist of ordinary members and may consist of any of the following classes of members:-
  - (a) HONORARY MEMBERS
    - A person, who in the opinion of the Management Committee, is a person capable of furthering the objects of the Association, may be granted such membership. Such member shall not be entitled to voting rights. Such membership shall terminate no later than the close of the financial year of the Association;
  - (b) LIFE MEMBERS
    - Life membership may be awarded to a member who has rendered outstanding and exceptional service to the Association on the recommendation of the Management Committee, and carried at the Annual General Meeting by at least a three fourths majority of those present and entitled to vote.
    - Life members shall not be required to pay any subscriptions or levies that may be imposed by the Association. Life members shall be entitled to attend General Meetings and Annual General Meetings of the Association and to vote at such meetings.
  - (2) The number of members in each and every class of membership shall be unlimited.

## **MEMBERSHIP**

5. Every application for ordinary membership of the Association shall be on the prescribed application form signed by the applicant or his parent/guardian (where appropriate) and every nomination for any other class of membership of the Association shall be submitted in writing, signed by the proposer and seconder and shall be in such form as the Management Committee from time to time prescribes.

## **MEMBERSHIP FEES**

- 6. (1) The membership fees for each class of membership other than Life Membership shall be such sum as the Management Committee shall from time to time determine.
  - (2) The membership fees for each class of membership shall be payable at such time and in such manner as the Management Committee shall from time to time determine.

### ADMISSION AND REJECTION OF MEMBERS

7. (1) Upon receipt of a completed application for membership form accompanied by the relevant fee the applicant shall be deemed to be a member, excepting if another member lodges an objection to acceptance of the application whereby the Management Committee shall meet as soon as convenient to consider the said application.

- (2) Any applicant who receives a majority of votes of the members of the Management Committee present at the meeting at which such application is considered shall be accepted as a member to the class of membership applied for.
- (3) Upon the rejection of an application for any class of membership the secretary shall forthwith give the applicant notice in writing of such rejection.

### TERMINATION OF MEMBERSHIP

- 8. (1) A member may resign from the Association at any time by giving notice in writing to the secretary. Such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date. All outstanding fees and charges shall be settled by such member at the date of notice.
  - (2) The Management Committee may suspend or terminate a member's membership, for a specified period if the member:-
    - (i) is convicted of an indictable offence; or
    - (ii) fails to comply with any of the provisions of these Rules; or
    - (iii) has membership fees in arrears for a period of two months or more; or
    - (iv) conducts himself in a manner considered to be injurious or prejudicial to the character or interests of the Association,
    - Any member dealt with under this rule shall receive seven (7) days notice to attend a specified meeting of the Management Committee such notice clearly stating the purpose for which the member has been requested to attend.
  - (3) The member concerned shall be given a full and fair opportunity of presenting his case and if the Management Committee resolves to terminate his membership it shall instruct the Secretary to call a Special General Meeting to consider its recommendation and to advise the member in writing accordingly. At such Special General Meeting the member shall be given a full and fair opportunity of presenting his case and if the Special General Meeting endorses the Management Committee's recommendation, the secretary shall confirm the decision in writing to the member.
  - (4) An appeal shall lie to the Queensland Athletic Association Limited against any decision under this Rule of the Special General Meeting of members, and the Queensland Athletic Association Limited may vary the penalty in accordance with its Memorandum and Articles of Association.

## APPEAL AGAINST REJECTION OF MEMBERSHIP

- 9. (1) A person whose application for membership has been rejected may within one month of receiving written notification thereof, lodge with the secretary written notice of his intention to appeal against the decision of the Management Committee.
  - (2) Upon receipt of a notification of intention to appeal against rejection of membership the secretary shall convene, within three months of the date of receipt by him of such notice, a General Meeting to determine the appeal. At any such meeting the applicant shall be given the opportunity to fully present his case and the Management Committee or those members thereof who rejected the application for membership subsequently shall likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the members present at such meeting.
  - (3) Where a person, whose application is rejected, does not appeal against the decision of the Management Committee within the time prescribed by these Rules or so appeals but the appeal is unsuccessful, the Secretary shall forthwith refund the amount of any fee paid.

# **REGISTER OF MEMBERS**

- 10. (1) The Management Committee shall cause a Register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the Association and the dates of their admission.
  - (2) Particulars shall also be entered into the Register of deaths, resignations, terminations and reinstatements of membership and any further particulars as the Management Committee or the members at any general meeting may require from time to time.
  - (3) The Management Committee may, on the application of a member of the Association, withhold

information about a member (other than a members full name) from the Register available for inspection if the Management Committee has reasonable grounds for believing the disclosure of the information would put the member at risk or harm.

### MEMBERSHIP OF MANAGEMENT COMMITTEE

- 11. (1) The Management Committee of the Association shall consist of the President, the Vice-President, the Secretary, the Treasurer, all of whom shall be ordinary or Life members of the Association, and not less than one (1) nor more than six (6) other ordinary or Life members as the members of the Association at the Annual General Meeting may from time to time elect.
  - (2) At the Annual General Meeting of the Association, all the members of the Management Committee for the time being shall retire from office, but shall be eligible upon nomination for re-election.
  - (3) The election of officers and other members of the Management Committee shall take place in the following manner:-
    - (a) Any two ordinary or life members of the Association shall be at liberty to nominate any other ordinary or Life member to serve as an officer or other member of the Management Committee;
    - (b) The nomination, which shall be in writing and signed by the member and his proposer and seconder, shall be lodged with the secretary at least fourteen days before the Annual General Meeting at which the election is to take place;
    - (c) A list of the candidates' names in alphabetical order, with the proposers' and seconders' names, shall be published at least seven days immediately preceding the Annual General Meeting;
    - (d) Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the Annual General Meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies;
    - (e) Should, at the commencement of such meeting, there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.

# RESIGNATION FROM MANAGEMENT COMMITTEE

- 12. (1) A member of the Management Committee may resign from the committee by giving written notice of resignation to the secretary.
  - (2) The resignation takes effect at:-
    - (a) the time the notice is received by the secretary; or
    - (b) if a later time is stated in the notice the later time.
  - (3) A member may be removed from office at a General Meeting of the Association if a majority of members present and eligible to vote at the meeting vote in favour of removing the member.
  - (4) Before a vote of members is taken about removing the member from office, the member must be given a full and fair opportunity to show cause why he or she should not be removed from office.
  - (5) A member has no right of appeal against the member's removal from office under this rule.
  - (6) A member immediately vacates the office of member in the circumstance mentioned in section 64(2) of the Associations Incorporation Act 1981, hereafter referred to as "the Act".

### **VACANCIES ON MANAGEMENT COMMITTEE**

- 13. (1) If a casual vacancy happens on the Management Committee, the continuing members of the Committee may appoint another member of the Association to fill the vacancy until the next Annual General Meeting.
  - (2) The continuing members of the Management Committee may act despite a casual vacancy on the Management Committee.
  - (3) However if the number of Committee members is less than the number fixed under rules 21(1), 21(2) and 21(3) as a quorum of the Management Committee, the continuing members may act only to:-
    - (a) increase the numbers of Management Committee members to a number required for a quorum; or
    - (b) call a General Meeting of the Association.

- 14. (1) Subject to these rules or a resolution of the members of the Association carried at a General Meeting, the Management Committee has the general control and management of the administration of the affairs, property and funds of the Association.
  - (2) The Management Committee has authority to interpret the meaning of these rules and any matter relating to the Association on which these Rules are silent, but any interpretation must have regard to the Act, including any regulation made under the Act.

    Note-
    - The Act prevails if the Associations rules are inconsistent with the Act- see section 1B of the Act
  - (3) The Management Committee may exercise the powers of the Association:-
    - (a) to borrow, raise or secure the payment of amounts in a way the members of the Association decide; and
    - (b) to secure the amounts mentioned in paragraph (a) or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Association in any way, including by the issue of debentures (perpetual or otherwise) charged upon the whole or part of the Associations property, both present and future; and
    - (c) to purchase, redeem or pay off any such securities issued; and
    - (d) to borrow money amounts from members and pay interest on the amounts borrowed; and
    - (e) to mortgage or charge the whole or part of its property; and
    - (f) to issue debentures and other securities, whether outright or as security for any debt. liability or obligation of the Association; and
    - (g) to provide and pay off any securities issued; and
    - (h) to invest in such manner as the members of the Association may from time to time decide.
  - (4) For sub rule (3)(d), the rate of interest must not be more than the current rate being charged for overdrawn accounts on money lent (regardless of the term of the loan) by:-
    - (a) the financial institution of the Association; or
    - (b) if there is more than one financial institution of the Association the financial institution nominated by the Management Committee.

## MEETINGS OF MANAGEMENT COMMITTEE

- 15. (1) Subject to this rule, the Management Committee may meet and conduct its proceedings as it considers appropriate.
  - (2) The Management Committee must meet at least once every 4 months to exercise its functions. At every meeting of the Management Committee a simple majority of a number equal to the number of members elected to the Management Committee as at the close of the last general meeting of the members, shall constitute a quorum. Notwithstanding the above, and in the case of an ordinary meeting of the Management Committee, if a quorum is not present after a period of half an hour from the scheduled commencement time of the meeting has elapsed the meeting shall commence with the lesser number present provided that at least five members, including at least one of the following Officers are present, the President, the Vice-President and the Secretary.
  - (3) The Management Committee must decide how the meeting is to be called.
  - (4) Notice of meetings is to be given by the way decided by the Management Committee.
  - (5) The Management Committee may hold meetings, or permit a committee member to take part in its meetings, by using any technology that reasonably allows the member to hear and take part in discussions as they happen.
  - (6) A committee member who participates in the meeting as mentioned in sub rule (5) is taken to be present at the meeting.
  - (7) A question arising at the committee meeting is to be decided by a majority vote of members of the committee present at the meeting and, if the votes are equal, the question is decided in the negative.
  - (8) A member of the Management Committee must not vote on a question about a contract or proposed contract with the Association if the member has an interest in the contract or proposed contract and, if the member does vote, the member's vote must not be counted.
  - (9) The President is to preside as chairperson at a Management Committee meeting.
  - (10) If there is no President or if the President is not present within 10 minutes after the time fixed for a Management Committee meeting, the members may choose one of their numbers to preside as chairperson of the meeting.

## **APPOINTMENT OF SUB COMMITTEES**

- 16. (1) The Management Committee may appoint a subcommittee consisting of members of the Association considered appropriate by the committee to help with the conduct of the Associations operations.
  - (2) A member of the subcommittee who is not a member of the Management Committee is not entitled to vote at a Management Committee meeting.
  - (3) A subcommittee may elect a chairperson of its meetings.
  - (4) If a chairperson is not elected, or if the chairperson is not present within ten minutes after the time fixed for a meeting, the members present may choose one of their number to be Chairperson of the meeting.
  - (5) A subcommittee may meet and adjourn as it considers proper.
  - (6) A question arising at a subcommittee meeting is to be decided by a majority vote of the members present at the meeting and, if the votes are equal, the question is decided in the negative.

## ACTS NOT AFFECTED BY DEFECTS OR DISQUALIFICATIONS

- 17. (1) An act performed by the Management Committee, a subcommittee or a person acting as a member of the Management Committee is taken to have been validly performed.
  - (2) Sub rule (1) applies even if the act was performed when:-
    - (a) there was a defect in the appointment of a member of the Management Committee, subcommittee or person acting as a member of the Management Committee; or
    - (b) a Management Committee member, subcommittee member or person acting as a member of the Management Committee was disqualified from being a member.

## RESOLUTIONS OF MANAGEMENT COMMITTEE WITHOUT MEETING

- 18. (1) A written resolution signed by each member of the Management Committee is as valid and effectual as if it had been passed at a meeting that was properly called and held.
  - (2) A resolution mentioned in sub rule (1) may consist of several documents in like form, each signed by one or more members of the committee.

## ANNUAL GENERAL MEETING

- 19. (1) The Annual General Meeting shall be held within six (6) months of the close of the Association's financial year and at least seven (7) days notice shall be given to all financial members, officers and auditors of the Association.
  - (2) The business to be transacted at every Annual General Meeting shall be:-
    - (a) the receiving of the Management Committee's report;
    - (b) the receiving of the statement of income and expenditure, assets and liabilities of the Association for the preceding financial year;
    - (c) the receiving of the auditor's report upon the books and accounts for the preceding financial year, if appropriate;
    - (d) the election of officers;
    - (e) the election of other members of the Management Committee;
    - (f) the appointment of a Patron; and
    - (g) the appointment of an Auditor, if appropriate; and
    - (h) appropriate general business.
  - (3) The Patron shall preside as Chairman for the Annual General Meeting.

## **SPECIAL GENERAL MEETING**

- 20. The Secretary shall convene a Special General Meeting:-
  - (a) when directed to do so by the Management Committee; or
  - (b) on the requisition in writing signed by not less than one-third of the members presently on the Management Committee or not less than the number of ordinary members of the Association, which

- equals double the number of members presently on the Management Committee plus one. Such requisition shall clearly state the reasons why such Special General Meeting is being convened and the nature of the business to be transacted thereat; or
- (c) on being given a notice in writing of an intention to appeal against the decision of the Management Committee to reject an application for membership or to terminate the membership of any person.

### QUORUM FOR, AND ADJOURNMENT OF, GENERAL MEETING

- 21. (1) The quorum for a General Meeting is at least the number of members elected or appointed to the Management Committee at the close of the Association's last general meeting plus one.
  - (2) However, if all members of the Association are members of the Management Committee, the quorum is the total numbers of members less one.
  - (3) No business shall be transacted at the General Meeting unless a quorum of members when the meeting proceeds to business.
  - (4) If there is no quorum within 30 minutes after the time fixed for a General Meeting called on the request of members of the Management Committee or the Association, the meeting lapses.
  - (5) If there is no quorum within 30 minutes after the time fixed for a general meeting called other than on the request of members of the Management Committee of the Association:-
    - (a) the meeting is to be adjourned for at least 7 days; and
    - (b) the Management Committee is to decide the day, time and place of the adjourned meeting.
  - (6) The chairperson may, with the consent of any meeting at which there is a quorum, and must if directed by the meeting, adjourn the meeting from time to time and from place to place -
  - (7) If a meeting is adjourned under sub rule (6), only the business left unfinished at the meeting from which the adjournment took place may be conducted at the adjourned meeting.
  - (8) The secretary is not required to give members notice of an adjournment or of the business to be conducted at an adjourned meeting unless a meeting is adjourned for at least 30 days.
  - (9) If a meeting is adjourned for at least 30 days, notice of the adjourned meeting must be given in the same way notice is given for an original meeting.

### NOTICE OF GENERAL MEETING

- 22. (1) The Secretary may call a General Meeting of the Association.
  - (2) The Secretary must give 14 days notice of the meeting to each member of the Association.
  - (3) If the Secretary is unable or unwilling to call a meeting the President must call the meeting.
  - (4) The Management Committee may decide the way in which the notice must be given
  - (5) However, notice of the following meetings must be given in writing:-
    - (a) a meeting called to hear and decide the appeal of a person against the Management Committee's decision:-
      - (i) to reject a person's application for membership of the Association; or
      - (ii) to terminate the person's membership of the Association.
    - (b) a meeting called to hear and decide a proposed special resolution of the Association.
  - (6) A notice of General Meeting must state the business to be conducted at the meeting.

# PROCEDURE AT GENERAL MEETING

- 23. (1) A member may take part and vote in a General Meeting in person or by using any technology that reasonably allows the member to hear and take part in discussions as they happen.
  - (2) A member who participates in a meeting as mentioned in sub rule (1) is taken to be present at the meeting.
  - (3) At each General Meeting -
    - (a) the President or Vice president is to preside as chairperson; and
    - (b) if there is no President or Vice President or if the President or Vice President is not present within 15 minutes after the time fixed for the meeting or is unwilling to act, the members present must elect one of their number to be the chairperson of the meeting; and
    - (c) the chairperson must conduct the meeting in a proper and orderly way.
  - (4) Every member present, entitled to vote, shall be entitled to one vote and in the case of an equality of

- votes the Chairman, in addition to having a deliberate vote, shall have a second or casting vote: Provided that no member shall be entitled to vote at any general meeting if his annual subscription is more than one month in arrears at the date of the meeting;
- (5) Voting shall be by show of hands or a division of members, unless not less than one-fifth of the members present demand a ballot, in which event there shall be a secret ballot. The Chairman shall appoint two members to conduct the secret ballot in such manner as he shall determine and the result of the ballot as determined by the Chairman shall be deemed to be the resolution of the meeting at which the ballot was demanded.
- (6) The Secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Management Committee meeting and general meeting to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the Secretary for that inspection. For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every Management Committee meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding general meeting: Provided that the minutes of any general meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding general meeting or annual general meeting.

### BY-LAWS AND REGULATIONS

- 24. (1) The Management Committee may from time to time make, amend or repeal by-laws, not inconsistent with these rules, for the internal management of the Association.
  - (2) A by-law may be set aside by a vote at a general meeting of the Association.

## **ALTERATION OF RULES**

- 25. (1) Subject to the Act, these Rules may be amended, repealed, or added to by a special resolution carried at a General Meeting.
  - (2) However an amendment, repeal or addition is valid only if it is registered by the Management Committee with the Department of Fair Trading.

## **COMMON SEAL**

26. The Management Committee shall provide for a Common Seal and for its safe custody. The Common Seal shall only be used by the authority of the Management Committee and every instrument to which the seal is affixed shall be signed by a member of the Management Committee and shall be countersigned by the secretary or by a second member of the Management Committee or by some other person appointed by the Management Committee for the purpose.

### **FUNDS AND ACCOUNTS**

- 27. (1) The funds of the Association shall be banked in the name of the Association in such bank or other financial institution as the Management Committee may from time to time direct.
  - (2) Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Association and the particulars usually shown in books of a like nature.
  - (3) All moneys shall be banked as soon as practicable after receipt thereof.
  - (4) All amounts of one hundred dollars or over shall be paid by cheque or electronic funds transfer. Electronic funds transfers must be authorised by any two of the President, Secretary, Treasurer or other member authorised from time to time by the Management Committee.
  - (5) Cheques shall be crossed "not negotiable" except those in payment of wages, allowances or petty cash recoupments which may be open. All cheques must be signed by any two of the President, Secretary, Treasurer or other member authorised from time to time by the Management Committee.
  - (6) The Management Committee shall determine the amount of petty cash which shall be kept on the Imprest system.
  - (7) All expenditure shall be approved or ratified at a Management Committee meeting.
  - (8) As soon as practicable after the end of each financial year the treasurer shall cause to be prepared a

statement containing particulars of;

- (a) the income and expenditure for the financial year just ended; and
- (b) the assets and liabilities and of all mortgages, charges and securities affecting the property of the Association at the close of the year.
- (9) All such statements shall be examined by the auditor who shall present his report upon such audit to the Secretary prior to the holding of the Annual General Meeting next following the financial year in respect of which such audit was made.
- (10) The income and property of the Association whencesoever derived shall be used and applied solely in promotion of its objects and in the exercise of its powers as set out herein and no portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or amongst the members of the Association provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of moneys advanced by him to the Association or otherwise owing by the Association to him or of remuneration to any officers or servants of the Association or to any member of the Association or other person in return for any services actually rendered to the Association provided further that nothing herein contained shall be construed so as to prevent the payment or repayment to any member of out of pocket expenses, money lent, reasonable and proper charges for goods hired by the Association or reasonable and proper rent for premises demised or let to the Association.

## **DOCUMENTS**

28. The Management Committee shall provide for the safe custody of books, documents, instruments of title and securities of the Association.

## **FINANCIAL YEAR**

29. The financial year of the Association shall close on 31<sup>st</sup> December in each year.

### NOTICE

30. Any notice required under the Act or by these Rules to be given to any member shall be given personally or by sending it by Public Carriage Service to such member at his registered address or if there is no registered address, to the address supplied to the Association for the giving of notices. Where a notice is sent by Public Carriage Service, service of the notice shall be deemed to be effected

## **DISTRIBUTION OF SURPLUS ASSETS**

31. If the Association shall be wound up in accordance with the provisions of the Act and there remains after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association but shall be transferred to the Queensland Athletic Association Limited.

# BY – LAWS

- 1. At the time of calling for nominations, in accordance with the Constitution, for positions to be decided at the Annual General Meeting nominations shall also be invited for the following:
  - a) Selectors (3)
  - b) Registrar
  - c) Handicapper/Results, Publicity Officer
  - d) Equipment Officer
  - e) Newsletter Producer
  - f) Canteen Convenor

The criteria for submission of nominations for the above shall be in accordance with the requirements for other nominations for the Annual General Meeting. Voting for the above positions, if necessary, shall take place at the Annual General Meeting after voting for all other positions is concluded.